



Activities Covered by this Assessment	Schools Operation during COVID 19 Step 4 Based on Government guidance July 2021		
Site Address / Location	St Cuthbert's C.E Primary School	Department / Service / Team	
<p>It is a legal requirement that schools review and update their risk assessments (building on the learning to date and the practices they have already developed), to consider the removal of restrictions and control measures in line with the roadmap out of the pandemic. Settings should also review and update their wider risk assessments and consider the need for relevant revised controls in respect of their conventional risk profile considering the implications of coronavirus (COVID-19). Schools should ensure that they implement sensible and proportionate control measures which follow the health and safety hierarchy of controls to reduce the risk to the lowest reasonably practicable level.</p> <p>Schools may wish to retain previous versions of risk assessments as the DfE have indicated that schools may be asked to reinstate controls in the event of a local outbreak. These reinstatements are envisaged to be of short duration but may mean that there are frequent changes required. All reinstatements should be on the advice of public health (PH) and schools should tailor any risk assessment reviews to PH advice.</p> <p>This risk assessment template is designed to address the Covid19 controls during the normal day to day operation of a school.</p> <p>Operational guidance. Please refer to: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</p> <p>If due to staff absence it is necessary to merge classes, please ensure the fire occupancy of classrooms are not exceeded.</p> <p>Schools should continue to:</p> <ul style="list-style-type: none"> • Exercise good hand hygiene. • Exercise good respiratory hygiene, catch it, bin it, kill it principles. • Use 'enhanced cleaning' regimes, particularly on frequently touched surfaces (minimum twice a day is suggested). • Maintain good ventilation in occupied parts of the school, balancing ventilation with thermal comfort. • Use PPE where appropriate to their setting or activity (link). 			



<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection#exempt>

Primary Schools:

In primary schools, we recommend that face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Health advice continues to be that children in primary schools should not be asked to wear face coverings.

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Outbreak Management:

Updated guidance produced in January 2022

PPE:

Face coverings are not classified as PPE (personal protective equipment). PPE is used in a limited number of settings to protect wearers against hazards and risks, such as surgical masks or respirators used in medical and industrial settings. A face covering is a covering of any type which covers your nose and mouth.

Additional PPE for coronavirus (COVID-19) is only required in a very limited number of scenarios, for example, when:

- a pupil becomes ill with coronavirus (COVID-19) symptoms, and only then if a 1+ metre distance cannot be maintained
- performing aerosol generating procedures (AGPs)

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/the-use-of-personal-protective-equipment-ppe-in-education-childcare-and-childrens-social-care-settings-including-for-aerosol-generating-procedure#contents>



When working with children and young people who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, should be worn. The guidance on safe working in education, childcare and children's social care provides more information about preventing and controlling infection. This includes:

- when and how PPE should be used
- what type of PPE to use
- how to source it

Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) Guidance:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

Hazard (Something with a potential to cause harm)	Who might be Harmed & How?	Existing Controls (Consider Hierarchy of Control)	Initial Risk Rating (S x L)			Further Controls Required (Consider Hierarchy of Control)	Final Risk Rating (S x L)			Action Required		
			Severity	Likelihood	Risk Rating		Severity	Likelihood	Risk Rating	Who (Initial)	Date By: (--/--/--)	Done ?
Coming into contact with individuals who are unwell	Staff, pupils, visitors and contractors. Reduced infection	<ul style="list-style-type: none"> • Staff, pupils, visitors and contractors do not come into the school if they have COVID19 symptoms. • Anyone developing COVID19 	M	M	M	<ul style="list-style-type: none"> • Follow advice from PH 	L	M	L	JH	Sept 21	



	<p>control which may result in spread of COVID19</p>	<p>symptoms is sent home.</p> <ul style="list-style-type: none"> Persons who have symptoms will isolate for 7 days and can return to school following 2 negative lateral flow tests taken 24 hours apart. The first lateral flow test should not be taken before the 6th day. <p>NOTE: Self isolation should not end if the person has a high temperature see this link for further information:</p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <ul style="list-style-type: none"> Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: <ul style="list-style-type: none"> they are fully vaccinated they are below the age of 18 years and 6 months they have taken part in or are currently part of an approved COVID-19 vaccine trial they are not able to get 				<p>concerning return to school.</p> <ul style="list-style-type: none"> All Covid cases recorded and reported Staff received double vaccination 						
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		<p>vaccinated for medical reasons</p> <ul style="list-style-type: none"> • Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take an LFT test for 7 days. • Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school 										
<p>Lateral Flow and PCR Testing</p>	<p>Staff, Volunteers and visitors</p>	<ul style="list-style-type: none"> • Lateral Flow testing to resume for staff twice weekly during the Autumn term 2021 • Testing is voluntary informed consent has been given by the appropriate person • Staff to continue to report outcome of Lateral flow tests to Headteacher • Staff to confirm any positive Lateral Flow test with a PCR test to the Headteacher. <p>Positive PCR result should:</p> <ul style="list-style-type: none"> - inform their setting/place of work immediately 	<p>M</p>	<p>M</p>	<p>M</p>	<ul style="list-style-type: none"> • Staff received double vaccination • All Covid cases recorded and reported 	<p>L</p>	<p>L</p>	<p>L</p>	<p>JH</p>	<p>Sept 21</p>	



		<ul style="list-style-type: none"> - follow stay at home guidance - self-isolate for at least 10 days (from the day they first became ill - return to school only if no symptoms other than cough/sense of smell/taste - If they still have a temperature they should continue to self-isolate until temperature returns to normal. - School to follow reporting guidance set out by the LA and DFE 										
<p>A pupil shows symptoms of COVID19 whilst in school</p>	<p>Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> • A pupil awaiting to be collected, is moved, if possible, to a room where they can be isolated behind a closed door (<i>depending on the age and needs of the pupil</i>) with appropriate adult supervision if required. • Windows are opened for ventilation. • PPE is worn by staff caring for the pupil while they await collection if a distance of 1+ metres cannot be maintained. • The area around the pupil with symptoms is cleaned and disinfected after they have left. (See cleaning hazard) • Everyone washes their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with 	M	M	M	<ul style="list-style-type: none"> • Staff received double vaccination • All Covid cases recorded and reported 	L	M	L	JH	Sept 21	



		someone who is unwell.									
Visitors to site	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Visitors to site should be kept to a minimum, appointments preferred so that: Visitors are asked if they have any symptoms of COVID19 or have had contact with anyone who has symptoms of COVID19, before they arrive on site. Visitors asked to hand wash / hand sanitize on the way into the building. 	M	M	M	Visiting professionals such as Ed Psychs and speech therapists who visit several schools and may be working 1-1 with children, or with small groups, can wear a medical grade face mask while in school and be offered a face visor if they want one.	M	L	L	JH	Sept 21
Use of public transport/school buses	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Pupils and staff are encouraged to cycle or walk to work. Communicate information to parents and staff where appropriate. pupils clean their hands before boarding transport and again on disembarking. Additional cleaning of vehicles is put in place, touch points in school owned buses / minibuses are cleaned after each journey. Fresh air (from outside the vehicle) through ventilation, is maximised through opening windows and ceiling vents. Pupils have been informed not to 	L	M	L		L	L	L	JH	Sept 21



		board home to school transport if they, or a member of their household, has had a positive test result or has symptoms of coronavirus (COVID19).									
Arrival at school	Staff, Pupils, Parents/Families Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Direct access to classrooms is used e.g. via fire exits All pupils can begin entering the school at 8:50am, arriving through their individual classroom door. All children aim to be in school by 9am with 9:10am doors closing. Children in Year 5 and 6 encouraged to arrive without an adult 	M	L	L	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures and are able to confidently and correctly inform parents SLT available to monitor playground and other outside spaces 	M	L	L	JH	Sept 21
Departure from school	Staff, Pupils, Parents/Families Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Children will be dismissed through their individual classroom door. All classes finish at 3:30pm Parents encouraged to collect EYFS, year 1/2 children first then move to collect older children Children in Year 5 and 6 encouraged to walk home without an adult 	M	L	L	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures and are able to confidently and correctly inform parents SLT available to monitor playground 	M	L	L	JH	Sept 21



					and other outside spaces						
Break times	Staff, Pupils, Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Children will be grouped as year groups while playing outside. Year groups allocated areas outside Two break time slots 10:30am and 10:45am 	L	L	L	Break time routines in place to reduce accidents and keep behaviour incidents at current low level. Children can be mixed across the school if needed. Teacher day to ensure all staff are clear about procedures	L	L	L	JH	Sept 21
Lunch times	Staff, Pupils, Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Children will be grouped as year groups while playing outside and seated in the hall. Year groups allocated areas outside Tables to be wiped down between year groups All children eating in the hall Adults to collect trays and cutlery, plates to avoid children moving around particularly in EYFS and years 1-3 Hand cleaning facilities to be available upon entering and leaving dining hall. 	L	L	L	Lunch time routines in place to reduce accidents and keep behaviour incidents at current low level. Children can be mixed across the school if needed. Teacher day to ensure all staff are clear about procedures	L	L	L	JH	Sept 21
Collective worship	Staff, Pupils, Reduced infection control which	<ul style="list-style-type: none"> Assemblies can resume. Children to sit in rows facing forwards 	M	L	L	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure 	M	L	L	JH	Sept 21



	may result in spread of COVID19	<ul style="list-style-type: none"> Doors to be opened to reduce touch point use. Children to sanitise hands on returning to classrooms. Staff and children have the option of wearing a mask while in the hall. 				all staff are clear about procedures						
In classrooms and other teaching spaces- All year groups	Staff, Pupils, volunteers Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> When sharing equipment (iPads/laptops/ musical instruments, hand washing reduces transmission risks. Pupils remain in the same classroom where possible. Where this is not possible due to focussed lessons e.g ICT, music, PE, collective worship children will wash/anti- bac hands Teacher or member of staff supervises toilet and cloakroom usage and inform cleaning staff of any cleanliness issues. Adult to supervise and spray area after their class. Staff to wipe tables at lunchtime and at the end of the day 	M	L	L	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures Anti-bac spray available to spray shared equipment 	L	L	L	JH	Sept 21	
Poor Hand Hygiene	Reduced infection control which may result in	<ul style="list-style-type: none"> Pupils and staff to wash their hands with soap and water for at least 20 seconds on arrival at school, before 	M	L	L	<ul style="list-style-type: none"> Posters to remain visible at sinks throughout the school 	L	L	L	JH	Sept 21	



	spread of COVID19	<p>eating and after breaks.</p> <ul style="list-style-type: none"> • Soap dispensers are checked and topped up daily if required. • Hand sanitiser available throughout the school. • Use of alcohol hand sanitiser to only be administered by an adult. No sanitiser to be left unattended to reduce the risk of ingestion especially around younger children. 				and toilet areas						
Poor Respiratory Hygiene	Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> • Tissues provided in every classroom. • Lidded bins provided in all classrooms and in communal areas. • Relay the "catch it, kill it, bin it" approach to all staff and pupils. 	M	L	L	<ul style="list-style-type: none"> • Posters to remain visible around the school and in classrooms 	L	L	L			
Airborne Transmission in Communal Areas	Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> • Primary school staff to wear face coverings in communal areas if they choose too. • Visitors and contractors are advised to wear face coverings in communal areas and classrooms. • Please see the ventilation section. 										
Carrying out 1st aid	First Aider Person being treated by the first aider. (Carrying out 1 st aid may require the 1+mtr social	<ul style="list-style-type: none"> • A first aider should not be administering first aid treatment to a person who has the symptoms of COVID-19 unless life threatening condition and using St John's ambulance guidance (link at end of document). Isolation care can be given. 	M	M	M	<ul style="list-style-type: none"> • Staff received double vaccination • Teacher day to ensure all staff are clear about procedures 	M	L	L	JH	Sept 21	



	<p>distancing rule to be broken)</p> <p>This activity requires the 1+mtr social distancing rule to be broken. This could lead to either person involved in becoming infected with COVID-19 through close contact with an asymptomatic carrier, transmitting the virus through bodily fluids or respiratory droplets entering the persons eyes, nose or mouth.</p> <p>The First aider may have an</p>	<ul style="list-style-type: none"> • If a child presents symptoms of COVID-19 they will be isolated 1+m away from people and parents called to collect them. • Persons who have symptoms will isolate for 10 days and will not be in school. • The first aider will wash their hands for at least 20 seconds with soap and water before donning gloves. • Nitrile Gloves conforming BSEN455 will be worn to deliver first aid. • Latex gloves will be avoided to remove the risk of allergic reaction. • The first aider will cover any cuts on their hands with waterproof plasters. • Lidded bin provided in the first aid room • The first aider will avoid putting their fingers in their mouth and touching their face. • The first aider will avoid touching any part of a dressing that will come in contact with a wound. • The first aider will wear goggles (if the person requiring first aid is showing signs of COVID19) conforming BSEN 166.1b.3 to prevent bodily fluids being splashed into the eyes. 										
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	allergic reaction to latex gloves.	<ul style="list-style-type: none"> • A fluid-resistant surgical face mask will be worn by the first aider, if the person is presenting with COVID19 symptoms. The surgical masks used conform to BS EN 14683:2019 Type IIR. • After each first aid treatment is given all equipment and surfaces, including goggles and visor used will be cleaned down using a detergent solution. This is followed by disinfection using a solution that contains 1000 parts per million (1000 ppm av.cl.). The goggles and visor are rinsed with clean water after being disinfected to remove any chemical residue. • After using the face masks, aprons and gloves they will be correctly doffed and placed straight into a bag and the bags tied. • NHS hand washing posters have been installed above sinks to give information on good hand washing techniques. • Face masks and gloves will only be used for 1 treatment of first aid they will not be used to treat a second person requiring first aid. • First aiders have been given 										
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		<p>information on how to correctly don and doff their PPE.</p> <ul style="list-style-type: none"> No food will be stored or eaten in the first aid area. After first aid treatment is given and cleaning has been completed the first aider will wash their hands with soap and water for at least 20 seconds before commencing any further work. There is a dedicated area for first aid that will be used solely for first aid treatment to help prevent bodily fluids contaminating other parts of the building. The first aid area is well ventilated at all times. 										
<p>Incorrect Use of Face Coverings</p>	<p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> Face coverings will cover the nose and mouth Hands will be washed thoroughly with soap and water for 20 seconds or use hand sanitiser before pupils put a face covering on Pupils and staff to avoid touching the part of the face covering in contact with your mouth and nose, 	<p>M</p>	<p>M</p>	<p>M</p>							



		<p>as it could be contaminated with the virus</p> <ul style="list-style-type: none"> • The face covering will be changed if it becomes damp or it has been touched • Pupils and staff will avoid taking it off and putting it back on a lot in quick succession • Pupils and staff instructed to only handle the straps, ties or clips • Pupils and staff will wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing • Pupils and staff will wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed • Pupils and staff will not give theirs to someone else to use • Supervision will be given to ensure infection control procedures are followed. • Face coverings will not be put onto tables to prevent cross contamination • Disposable face coverings will be put into a lidded bin after use <p>SOURCE:</p>										
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		https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own									
Intimate care	Staff, pupil	<ul style="list-style-type: none"> The staff member providing the intimate care will wash hands thoroughly before and after providing intimate care, using soap and water for at least 20 seconds. Use alcohol-based hand sanitiser if soap and water is not available. NHS hand washing posters have been installed above sinks to give information on good hand washing techniques. Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs will continue to receive their care in the same way, using the same PPE as they have always done for this task. This PPE may include: <ul style="list-style-type: none"> Gloves Apron Mask Visor 	M	M	M	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures 	M	L	L	JH	Sept 21



		<ul style="list-style-type: none"> If contact with the unwell child or young person is necessary, then nitrile disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. The room is well ventilated at all times. 										
<p>Insufficient Cleaning</p>	<p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> A detailed cleaning schedule will be implemented throughout the site, ensuring that contact points, e.g. worksurfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly. A record of each cleaning / disinfecting activity is recorded to include what has been cleaned, by who, when and how. Hard surfaces are cleaned with standard detergent prior to disinfecting. Hard surfaces to be cleaned with soap and water prior to disinfecting. Disinfecting should be performed 	M	M	M	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures 	M	L	L	JH	Sept 21	



		<p>using either a combined detergent disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) or a household detergent followed by a disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) the goggles and visor will be rinsed with clean water after being disinfected.</p> <ul style="list-style-type: none"> • Extra attention is to be given to frequently touched areas and surfaces, e.g. doors, toilets, door handles, phones, light switches and door fobs, etc. at least twice a day with one of those times being either at the start or end of the day. Refer to the school's cleaning risk management matrix for further details. <p>NOTE: The school's cleaning risk management matrix should align with the schools cleaning plan and cleaning record.</p> <ul style="list-style-type: none"> • Hand towels and hand wash are to be checked and replaced as needed by the Premises Officer and cleaning staff. • Enhance the cleaning regimes for toilet facilities, particularly door handles, locks and the toilet flush, 											
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		<p>etc.</p> <ul style="list-style-type: none"> • Only cleaning products supplied by the school are to be used. Staff are told not to bring cleaning products from home. • Please refer to the school's COSHH risk assessments for further control measures in relation to cleaning chemicals used. • PPE required for cleaning will be noted in the outcome of the COSHH risk assessments conducted for cleaning chemicals used. • Bin liners are used in all bins and bins are emptied into the external waste bin/skip regularly. • Lidded bins are in place • Random monitoring spot checks are made by the SLT to confirm cleaning activities are being completed. This will be formally documented on the cleaning record. • Mop buckets are emptied after use and mops are hung to dry after use. • Cleaning equipment is colour coded for each area e.g.: Toilets – Red Corridors – Green Kitchen - Blue 										
Poor Ventilation / Lack of	Staff, pupils, visitors,	<ul style="list-style-type: none"> • Mechanical systems have been adjusted to provide full fresh air in 	M	L	L	CO2 monitors to check air quality in poorly ventilated	L	L	L	JH	Sept 21	



<p>Ventilation</p> <p>Thermal Discomfort in colder months</p>	<p>contractors.</p> <p>Reduced infection control which may result in spread of COVID19.</p> <p>COVID-19 transmitting through mechanical ventilation ducts that link between rooms.</p>	<p>rooms: in Year 5 and 6 and EYFS</p> <ul style="list-style-type: none"> Natural ventilation is provided by opening windows. In cooler weather windows will be opened just enough to provide constant background ventilation. Windows will be opened more fully during breaks to purge the air in the space. Parents have been informed that the uniform policy has been relaxed to allow for pupils to wear warm clothing such as a jumper or jacket in colder months. Advice to inform the control measures for mechanical ventilation systems has been sought from the school's HVAC engineer Natural ventilation is provided by opening external doors where this would not create a safeguarding and/or fire risk. Furniture has been re-arranged where possible to avoid direct drafts. This may prove to be difficult 				<p>rooms. When the monitor indicates open windows and doors till monitor returns to normal.(Year 5 &6 building and EYFS)</p> <p>Fire doors propped open-gates are locked at appropriate times</p> <p>School staff are vigilant</p>						
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		<p>where class sizes are large.</p> <ul style="list-style-type: none"> Heating will be used and adjusted as necessary in occupied spaces to help to ensure thermal comfort levels are maintained. 									
Breakfast and after school clubs	<p>Staff, pupils, parents/guardian, visitors and contractors.</p> <p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> Individual Covid risk assessments should be available for activities taking place out of school hours. This should contain controls to reduce the spread of COVID19 and be consistent with step 4 guidance for the activity being undertaken e.g. music clubs, grassroots sport 	M	L	L	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures 	L	L	L		
Residential visits / off-site visits	<p>Staff, pupils, parents/guardian/public/volunteers</p> <p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> A COVID risk assessment will be created for each off-site visit. Any educational visits will be conducted in line with relevant COVID-19 guidance and regulations in place at that time both domestically and internationally. OEAP and government guidance will be followed during the visits and will be used to help develop risk assessments for the visits. 	M	M	M	<ul style="list-style-type: none"> Staff received double vaccination Teacher day to ensure all staff are clear about procedures 	L	L	L		
School Lettings	<p>Premises, Staff, pupils,</p>	<ul style="list-style-type: none"> Persons should not attend if feeling unwell or showing any defined symptoms including 	M	M	M		M	L	L		



	community groups	<p>new continuous cough or temperature. The letting will take place after the end of the school day. There will be sufficient time between the end of school day and the letting for staff to be clear of the building.</p> <ul style="list-style-type: none"> • The lettings will be managed by the School Business Manager. Insurance and agreements will be in place. A copy of the group's public liability insurance will be kept. • The lettings group will be responsible for cleaning before and after the letting of the space. • The lettings group will share a copy of their risk assessment and the School will share a copy of this risk assessment. 										
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To add more rows to the risk assessment, place the cursor within the last row right click and select insert row below.



Source:

Sources:

Air conditioning and ventilation during the coronavirus outbreak

<https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm>

Contacts: UKHSA health protection teams

<https://www.gov.uk/guidance/contacts-phe-health-protection-teams>

Source NHS:

<https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>

COVID-19: cleaning in non-healthcare settings:

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

St. John Ambulance Covid-19: advice for first aiders:

<https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>



Risk Assessor (s) Name(s):	Jenny Hawkins	Risk Assessor(s) Signature (S):	<i>JHawkins</i>	
Authorised By:		Authoriser Signature:		Initial
Date Conducted:	23 rd August 2021	Date of Next Review:	23 rd September 2021	JH
	23 rd September 2021	Date of Review:	January 2022	JH
	6 th January 2022	Date of Review:	April 22	JH
		Date of Review:		
		Date of Review:		



If you have symptoms/ feel unwell or have taken a lateral flow and it is positive = Obtain a PCR test				
Day of Isolation	How to use LFT tests to end isolation before 10 days			
Day 0	Self-isolation starts <i>This is the day your symptoms start OR when you have taken a lateral flow and it is positive but you have no symptoms – obtain a PCR test</i>			
Day 1	Self-isolation			
Day 2	↓			
Day 3				
Day 4				
Day 5				
Day 6	Take Lateral Flow Test			
	Negative	Positive		
	Continue to isolate and take another lateral flow test 24 hours later	Continue to isolate and take another lateral flow test 24 hours later		
Day 7	Take Lateral Flow Test	Take Lateral Flow Test	Take Lateral Flow Test	
	Negative	Negative	Positive	
	Your self-isolation has ended. You can return to work/school	Continue to isolate and take another lateral flow test 24 hours later	Continue to isolate and take another lateral flow test 24 hours later	
Day 8		Take Lateral Flow Test	Take Lateral Flow Test	Take Lateral Flow Test
		Negative	Negative	Positive
		Your self-isolation has ended. You can return to work/school (unless you have a high temperature)	Continue to isolate and take another lateral flow test 24 hours later	Continue to isolate and take another lateral flow test 24 hours
Day 9			Take Lateral Flow Test	Take Lateral Flow Test
			Negative	Positive
			Your self-isolation has ended. You can return to work/school (unless you have a high temperature)	Continue to isolate until 23.59pm when your isolation period ends
Day 10				Take Lateral Flow Test
				Negative
				Your self-isolation has ended. You can return to work/school (unless you have a high temperature)



Potential Severity of Harm	High Death, long term serious ill health.	Medium	High	High
	Medium Illness requiring further medical assistance.	Low	Medium	High
	Low Mild illness requiring self-isolation only	Low	Low	Medium
		Low The event is unlikely to happen.	Medium It is fairly likely to happen.	High It is likely to happen.
Likelihood of Harm Occurring				

Risk Rating Definitions	
Low	This is an acceptable level of risk. No further controls are required as the risk rating cannot be reduced any further. However, it is advised that continual monitoring occurs in order to ensure that no changes / deviation of control measures occur.
Medium	It is advised that further controls are implemented to reduce the risk rating to as low a level as possible. If the risk cannot be reduced to lower than a medium, then on site monitoring should occur to ensure that all stipulated controls are being adhered to.
High	This is an unacceptable risk rating. Urgent interim controls should be implemented to reduce the risk so far as is reasonably practicable. If the risk rating cannot be reduced to lower than a High , then a documented safe system of work should be implemented to control the activity. It may be necessary to seek further professional advice. Serious considerations should be given to the validity of carrying out the activity at all. Regular monitoring of the activity should occur.